

FORM 7**DECLARATION OF SERVICE**

1.	Application no.:	
2.	Postal code of rental property:	
3.	Applicant's email address:	
Part A – Declaration of Service		
<p>Under the COVID-19 (Temporary Measures) (Rental and Related Measures) Regulations 2020, the applicant landlord must, no later than 5 working days after receipt of the Registrar's acknowledgement, serve a copy of the application, together with the Registrar's acknowledgement, on all the landlords (including the owner) and tenants of the property in the Prescribed Tenant-Occupier chain. Thereafter, you as the applicant, are to submit this Declaration of Service within one working day after the aforementioned service of documents.</p> <p>Please repeat this part if there is more than one party on whom the document(s) was served on. For example, if the document(s) were served on 3 parties, please repeat this Part A three times.</p>		
4.	Name of party/ parties on whom document(s) was/ were served on:	<i>e.g. ABC Tenant Pte Ltd</i>
5.	Date and Time of service:	
6.	Mode of service:	<input type="checkbox"/> I sent it by email
		<input type="checkbox"/> I sent it by other electronic means
		<input type="checkbox"/> I sent it by registered post
7.	Do you wish to add another party on whom document(s) was/ were served on?	<input type="checkbox"/> Yes (please provide details under Annex A at the end of the form)
		<input type="checkbox"/> No

Part B – Confirmation

1.	I declare that the information that I have provided in this Declaration of Service.
2.	I understand that I may be prosecuted if I have provided any information in this document which I know or have reason to believe is false.
3.	I understand that I may have to submit a new Declaration of Service if I subsequently wish to make any changes to the information submitted herein.
4.	(For a person submitting this Declaration of Service for a company or business) I confirm that I am authorised to act on behalf of the entity in submitting this Declaration of Service and to represent the entity in matters set out in this Declaration.

FOR REFERENCE

ANNEX A

ADDITIONAL PARTIES FOR DECLARATION OF SERVICE

(Continuation to Part A) – Declaration of Service			
<i>Party () [please enter party number]</i>			
1.	Name of party/ parties on whom document(s) was/ were served on:	<i>e.g. ABC Tenant Pte Ltd</i>	
2.	Date and Time of service:		
3.	Mode of service:	<input type="checkbox"/>	I sent it by email
		<input type="checkbox"/>	I sent it by other electronic means
		<input type="checkbox"/>	I sent it by registered post
<i>Party () [please enter party number]</i>			
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2.	Date and Time of service:		
3.	Mode of service:	<input type="checkbox"/>	I sent it by email
		<input type="checkbox"/>	I sent it by other electronic means
		<input type="checkbox"/>	I sent it by registered post
<i>Party () [please enter party number]</i>			
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2.	Date and Time of service:		
3.	Mode of service:	<input type="checkbox"/>	I sent it by email
		<input type="checkbox"/>	I sent it by other electronic means
		<input type="checkbox"/>	I sent it by registered post